

**POSITION AVAILABLE: Part-time Community Organizer and Outreach Coordinator**

Chhaya Community Development Corporation is a non-profit organization focused on improving access to housing opportunities, resources, and information for South Asian Americans throughout New York City and the metropolitan area. We also advocate for community and economic development within South Asian and other immigrant communities. South Asian Americans—immigrants from the regions of India, Bangladesh, Pakistan, and Diasporas from areas such as the Caribbean—are New York City's second-largest Asian community.

Based in the borough of Queens, Chhaya provides key housing and immigrant services to South Asian newcomers, including tenant rights assistance and counseling; community education on a wide range of housing-related issues; homeownership counseling; assistance with housing discrimination; systemic advocacy on housing-related issues; and media work on key community issues.

Chhaya seeks an energetic and dynamic community organizer to conduct client outreach and organizing to implement and publicize its community education and policy advocacy programs on housing, community development, and homeownership. Under direct supervision of the program director, the outreach coordinator will work closely with the housing counselor.

**Responsibilities will include:**

- Establish and maintain direct and ongoing communication with clients, partner organizations and South Asian community entities including but not limited to businesses, print media and religious entities
- Assist with community assessment and take lead on direct action to conduct community outreach and organizing
- Publicize Chhaya's workshops and programs
- Take an active role in presenting first-time home buyer education workshops
- Assist with strategizing and implementing advocacy efforts on housing code regulations and enforcement, financial literacy, and predatory lending
- Assist with strategizing and implementing educational outreach on tenant rights, housing discrimination, homeownership education, lead poisoning, and on pressing community concerns and issue-based campaigns
- Assist with translation of print materials as needed
- Assist with fundraising
- Note: Weekend and evening hours will be required

**Qualifications:**

- Experience in community organizing, preferably on racial, social and economic justice issues and commitment to bottom-up, grassroots organizing and outreach.
- Experience and willingness to work hard at base building, door knocking, and strategy development are essential.
- Public speaking and presentation skills
- Bilingual in English, Bangla, Hindi, and/or Urdu, Nepali.
- Excellent interpersonal and communication skills.
- Familiarity with immigrant issues, particularly on housing, financial services and community development is desirable, but not mandatory.

**Salary:** \$15/hour, 14 hours/week

**To apply:** Please send a resume and cover letter to Afreen Alam, Program Director: [afreen@chhayacdc.org](mailto:afreen@chhayacdc.org). For more information on Chhaya, please visit our website: [www.chhayacdc.org](http://www.chhayacdc.org).